

Jamestown Philomenian Library  
Board of Trustees Meeting Minutes  
Tuesday, November 1, 2022

A. Call to Order:

- a. This meeting of the Jamestown Philomenian Library Trustees was called to order at 5:00 pm by Eugene Mihaly. In attendance were: Chair Eugene Milhaly, Trustees Paul Housberg, Peter Carson, Bob Flath, Devi Ross, Chris Walsh, Marla Romash, and Library Director Lisa Sheley

B. Report of the Chair:

- a. Gene Mihaly reported the Contractor (Buhrman) had cleared the State MBE&EEO submissions and would be working building permits as soon as possible. The Contractor had conducted a walk-through today and was impressed by how much the Staff had already accomplished.
- b. The Chair asked the Treasurer about funding levels and the Treasurer stated there was approximately \$1.8 Million which the Chair felt should be used first before the Bonds. Treasurer would discuss this with Tina Collins.
- c. The Chair reported that Mike Gray would be the Project Manager and that Chris Fabiszak would be the Construction Manager and Mohammed is the Architect. All communications (RFIs, etc.) to the Contractor should go through them.
- d. Narragansett Tribe
  - i. Cora Pierce submitted an invoice for services related to the artifacts and the move to the POD. A substantial amount of the invoice related to 'research, site visits, and discussions' much of which is difficult to verify. The Director will go back in all correspondence to see what agreements requesting these services were made and possibly validating some of the entries.
  - ii. John Brown has sent an email to Gene Mihaly and the Jamestown Historical Society regarding certain documents, photos, etc. that he believes are the rightful property of the Tribe and requests that they be returned and that any posting of them on the society site be removed. The Board felt this was a JHS issue and that we had no place in the discussion.

C. Director's Report:

- a. The Director's Report was reviewed and accepted. Paul Houseberg commented that he would volunteer to document the Construction process, specifically the move to the golf course. The Director indicated that one of the Staff was already doing that and would gather these videos and pictures.
- b. Devi Ross commented that perhaps there should be some way to express our gratitude to the Staff for all the hard work in inventorying and packing up the Library. The Director mentioned that she had been getting the Staff and volunteers lunch throughout the process, but anything the Board could come up with would be greatly appreciated. The Board agreed to discuss this further.

D. Treasurer's Report

- a. Treasurer Peter Carson stated the '21 & '22 IRS Tax filings were being submitted, and wanted to know how much money should be kept in the Foundation moving forward.
- b. Discussion was held on the Foundation, the make-up of the Foundation Board and paths forward. Gene Mihaly would ask guidance from the Town Solicitor.

E. Policy D1

- a. Paul Housberg requested that rather than reviewing this Policy, that he would like to spend his remaining time on the Board developing a 'need-to-know' for future Board members including the Policies they must be cognizant of including all facets of the Open Meeting Policy and all its requirements. The Director noted that the Town Solicitor had given a class on this and all thought it would be good to have a refresher given to the Library Board especially as this major project begins.

F. Consent Agenda

- a. Consent agenda was accepted.
- b. Motion to accept by Devi Ross, Seconded by Chris Walsh.  
Approved unanimously

G. Public Input  
No Public Input

- H. Next Scheduled Meeting being December 13<sup>th</sup> at 5:00 PM Location to be determined.  
Motion to adjourn by Bob Flath, Seconded by Devi Ross. Meeting was adjourned at 6:20 p.m.

Respectfully submitted, Bob Flath